

ARKANSAS COMMUNITY ACTION AGENCIES ASSOCIATION

2018 ANNUAL CONFERENCE

GETTING TOPICAL. GETTING TROPICAL.



APRIL 24-27,
2018

WYNDHAM
RIVERFRONT
LITTLE ROCK

**Arkansas Community Action Agencies Association, Inc. (ACAAA)
 2018 Annual Conference • Exhibits: April 25 & 26, 2018 • Wyndham Riverfront Little Rock
 SPONSOR/EXHIBITOR/PROGRAM AD FORM**

Company / Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Contact Person (Name & Title): _____

SPONSORSHIPS AND EXHIBITS

Exhibit times: Wednesday, April 25 from 7:30 a.m. – 5:00 p.m.

Thursday, April 26 from 7:30 a.m. – 5:00 p.m.

**All sponsorships include an option for one tabletop exhibit —
 please check your level of support and whether or not you will have an exhibit:**

| LEVEL | INCLUDES: | Exhibit? | Payment |
|--|--|--|---------|
| <input type="checkbox"/> Platinum Sponsorship \$5,000 | <ul style="list-style-type: none"> • Two 6' exhibit tables and 2 chairs (tabletop displays only). • Full-page ad in the conference program booklet. • Three complimentary conference registrations. • Opportunity to speak at one (1) Conference luncheon. • Two lunch tickets apiece for Wednesday & Thursday Conference luncheons (at reserved ACAA Board table). | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| <i>*CUSTOMIZATION AVAILABLE</i> | | | |
| <input type="checkbox"/> Gold Sponsorship \$3,000 | <ul style="list-style-type: none"> • Two 6' exhibit tables and 2 chairs (tabletop displays only). • Half-page ad in the conference program booklet. • Two complimentary conference registrations. • Opportunity to speak at one (1) Conference luncheon. • Two lunch tickets apiece for Wednesday & Thursday Conference luncheons | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| <i>*CUSTOMIZATION AVAILABLE</i> | | | |
| <input type="checkbox"/> Bronze Sponsorship \$2,000 | <ul style="list-style-type: none"> • One 6' exhibit table and 2 chairs (tabletop displays only). • Quarter-page ad in the conference program booklet. • One complimentary conference registration. • Two lunch tickets apiece for Wednesday & Thursday Conference luncheons | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| <i>*CUSTOMIZATION AVAILABLE</i> | | | |

**SPONSORSHIP OPTIONS
 CONTINUED next page**

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- | | | |
|---|--|---------------------|
| <input type="checkbox"/> Exhibitor \$200 | <ul style="list-style-type: none"> • One 6' exhibit table and 2 chairs (tabletop displays only). • Business-card ad in the conference program booklet. | Exhibit: Yes |
|---|--|---------------------|

PLEASE NOTE THAT CUSTOMIZATION WITHIN REASON IS AVAILABLE FOR THE PLATINUM, GOLD, AND BRONZE SPONSORSHIP LEVELS; PLEASE CONTACT ACAAA FOR MORE INFORMATION.

PROGRAM ADVERTISEMENTS (Non-sponsors)

Please indicate what size ad you would like to place in the conference program booklet.

| | AD SIZE | PRICE | PAYMENT |
|--------------------------|-----------------------------|-------|---------|
| <input type="checkbox"/> | Full Page (7½" w x 10" h) | \$200 | |
| <input type="checkbox"/> | Half Page (7½" w x 5" h) | \$100 | |
| <input type="checkbox"/> | Quarter Page (3¾" w x 5" h) | \$75 | |

NOTE: Ads should be sent "camera ready" by e-mail attachment to ACAAA communications director John Moran at jmoran@acaaa.org.

PAYMENT INSTRUCTIONS:

Make checks payable to *Arkansas Community Action Agencies Association, Inc.* and mail completed forms to:

ACAAA
1111 West 6th Street, Suite C
Little Rock, AR 72201-3017

Please check here if you need an invoice issued.

PLEASE NOTE:

Completed forms, payment, and signed exhibitor agreement must be received by **April 6**. *Forms received without payment and signed agreement and/or forms received after the due date are not guaranteed an exhibit table or recognition in the conference materials.* Space will be filled on a first-come, first-served basis.

Questions? Call Terry Bearden at (501) 372-0807 or send an email to tbearden@acaaa.org.

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EXHIBITOR AGREEMENT (non-exhibiting sponsors need not complete)

Name of Company: _____ **Type of Business:** _____

Name of Representative in Charge of Exhibit: _____

Mailing Address: _____

Phone: _____ **Fax:** _____ **Website:** _____

Representative's E-mail Address: _____

Exhibit times: Wednesday, April 25 from 7:30 a.m. – 5:00 p.m. / Thursday, April 26 from 7:30 a.m. – 5:00 p.m.

Character of Exhibits: Arkansas Community Action Agencies Association, Inc. (ACAAA) reserves the right to decline or prohibit any exhibit or part of an exhibit or restrict any activity within the exhibit area which is considered unsuitable.

Subletting of Space: No exhibitor shall assign, sublet, or apportion the whole or any part of the space nor allow any other party to exhibit therein without prior written consent of Arkansas Community Action Agencies Association, Inc. (ACAAA).

Installation/Dismantling: Exhibits must be installed and dismantled by exhibitors within the above time constraints. All display materials, debris, and personal items must be removed from the display area and disposed of properly.

Liability: Arkansas Community Action Agencies Association, Inc. (ACAAA) assumes no liability for loss due to theft, damage by fire or other cause. The exhibitor hereby acknowledges that Arkansas Community Action Agencies Association, Inc. (ACAAA) shall have no liability hereunder and the exhibitor shall indemnify, save, and hold harmless Arkansas Community Action Agencies Association, Inc. (ACAAA) and the host hotel from and against any and all loss, liabilities, judgments and damages, and all costs, fees, and expenses related thereto, arising directly or indirectly out of or in any way connected to this exhibitor contract for space.

Please complete this agreement and send with payment BY APRIL 6 to:

Arkansas Community Action Agencies Association, Inc. (ACAAA)
1111 West 6th Street, Suite C
Little Rock, AR 72201-3017

Amount Enclosed: \$ _____ **Check #:** _____

Authorized Signature _____ **Date:** _____