

**EXECUTIVE DIRECTOR
CROWLEY'S RIDGE DEVELOPMENT COUNCIL
Jonesboro, Arkansas**

The Board of Directors of the Crowley's Ridge Development Council, Inc., (CRDC) in Jonesboro, Arkansas is announcing the availability of its Executive Director position. CRDC is a Community Action Agency serving the east Arkansas counties of Craighead, Greene, Jackson, Poinsett, Cross, Crittenden, St. Francis, and Woodruff. Among the programs offered by CRDC are Human Services/Energy Assistance, Housing, Weatherization, Substance Abuse, Prevention Services, Transportation, and Child/Adult Care Food Program.

CRDC has annual budget of approximately \$8 million and a staff of 64 employees. CRDC's headquarters is located in Jonesboro.

The successful candidate for the Executive Director's position should have a Master's degree in public or business administration or related field and at least five years of increasing responsibility in a human service or community action agency programs and administration.

The successful candidate should possess strong communication skills, both oral and written and be able to work with disparate groups of people and organizations. The successful candidate should have a documented history of public personnel management and budgeting.

Interested persons should submit a letter of interest, resume, including references in a sealed envelope by February 23, 2018, to the CRDC Personnel Committee, Attn: Rusty McMillon, P.O. Box 16720, Jonesboro, AR 72403.

CROWLEY'S RIDGE DEVELOPMENT COUNCIL IS AN EQUAL OPPORTUNITY EMPLOYER