

FY '16-'17 ACAAAA TRAINING & EVENTS



JULY

- **Wednesday, July 20** • *ACAAA Board Meeting and HR Affiliate meeting*
 - Law offices of Lindsey Wright Jennings • 11:00 a.m. - 3:00 p.m.
- **Thursday, July 21** • *HR Focus: Wage, Overtime Rule & HR Hot Topic Training*
 - Lindsey Wright Jennings • 10:00 a.m. - 3:00 p.m.

WEBINARS OFFERED

- **Wednesday, July 13** • *Microsoft Office Suite webinar series* • “Basic Excel Formulas” • 2:00 p.m.
 - To register, visit the ACAAAA website calendar

AUGUST

- **Thursday, August 11** • *LIHEAP Affiliate Web Meeting* • 10:00 a.m.
- **Wednesday, August 17** • *ACAAA Board Meeting* • CAPCA Administrative Office
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Conference Committee Meeting • 2:00 - 3:00 p.m.

WEBINARS OFFERED

- **Wednesday, August 10** • *Microsoft Office Suite webinar series* • “Advanced Excel Formulas”
 - 2:00 p.m. • [To register, visit the ACAAAA website calendar](#)

SEPTEMBER

- **Wednesday, September 7** • *ACAAA Board Personnel Committee Web Meeting* • 10:00 a.m.
- **Wednesday, September 21** • *ACAAA Board Meeting and Fiscal Affiliate meeting*
 Arkansas Food Bank • 4301 West 65th • Little Rock
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Legislative Committee Meeting • 2:00 - 3:00 p.m.
- **Thursday, September 22** • *“Aiming for Awesome Audits” Fiscal Training*
 - Arkansas Food Bank • 10:00 a.m. - 3:00 p.m.

To register for the board meeting/training, visit the ACAAAA website [here](#)

WEBINARS OFFERED

- **Wednesday, September 14** • *Microsoft Office Suite webinar series* • “MS Word Table of Contents”
 - 2:00 p.m. • [To register, visit the ACAAAA website calendar](#)

OCTOBER

- **Wednesday, October 12** • *Human Resources Affiliate Web Meeting* • 10:00 a.m.
- **Wednesday, October 19** • *ACAAA Board Meeting* • CAPCA Administrative office
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Conference Committee Meeting • 2:00 - 3:00 p.m.

OCTOBER CONTINUED NEXT PAGE



CALENDAR, p. 2

OCTOBER, CONT.

WEBINARS OFFERED

- **Wednesday, October 12** • *Microsoft Office Suite webinar series* • “Word Templates / Merging with Microsoft Word” • 2:00 p.m. • [To register, visit the ACAA website calendar](#)

NOVEMBER

- **Wednesday, November 2 & Thursday, November 3** • *ROMA Training*
 - *Location TBA* • 10:00 a.m. - 3:00 p.m.
- **Wednesday, November 16** • *ACAAA Board Meeting & NCRT/NCRI Affiliate Meeting* • *Location TBA*
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - ROMA Committee Meeting • 2:00 - 3:00 p.m.
- **Thursday, November 17** • *ROMA Next Generation Training: “Creating Two-Generational Approaches for Service Delivery”* • 10:00 a.m. - 3:00 p.m. • *Location/Speaker TBA*

WEBINARS OFFERED

- **Wednesday, November 9** • *Microsoft Office Suite webinar series* • “Learning to Love Your Outlook Inbox” • 2:00 p.m. • [To register, visit the ACAA website calendar](#)

*NCRI Cohort Begins in November **

DECEMBER

- **Wednesday, December 7** • *Finance Affiliate Web Meeting* • 10:00 a.m.
- **Thursday, December 8** • *ACAAA Board Personnel Committee Web Meeting* • 10:00 a.m.
- **Wednesday, December 14** • *ACAAA Board Meeting* • CAPCA Administrative office
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Legislative Committee Meeting • 2:00 - 3:00 p.m.

WEBINARS OFFERED

- **Wednesday, December 7** • *Microsoft Office Suite webinar series* • “Basic Access” • 2:00 p.m. • [To register, visit the ACAA website calendar](#)
- **Wednesday, December 14** • “Pulling & Reporting on Data in Access” • 2:00 p.m. • [To register, visit the ACAA website calendar](#)

JANUARY

- *Date to be announced* • *HR Web Meeting* • 10:00 a.m.
- **Wednesday, January 18** • *ACAAA Board Meeting & Case Management Affiliate Meeting* • *Location TBA*
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Legislative & LIHEAP Committees • 2:00 - 3:00 p.m.
- **Thursday, January 19** • *Case Management Training* • *Location/Speaker TBA*
 - 10:00 a.m. - 3:00 p.m.

*CCAP Cohort Begins in January **



CALENDAR, p. 3

FEBRUARY

- *Date to be announced* • *LIHEAP Web Meeting* • 10:00 a.m.
- **Wednesday, February 15** • *ACAAA Board Meeting* • CAPCA Administrative office
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Conference & Legislative Committees • 2:00 - 3:00 p.m.

MARCH

- *Date to be announced* • *Finance Web Meeting* • 10:00 a.m.
- **Wednesday, March 15** • *ACAAA Board Meeting & LIHEAP Affiliate Meeting* • *Location TBA*
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - LIHEAP & Legislative Committees • 2:00 - 3:00 p.m.
- **Thursday, March 16** • *OCS Training* • 10:00 a.m. - 3:00 p.m. • *Location TBA*

APRIL

- **Wednesday, April 19** • *ACAAA Board Meeting* • CAPCA Administrative office
 - Full Board Meeting • 11:00 a.m. - 2:00 p.m.
 - Conference Committee Meeting • 2:00 - 3:00 p.m.

MAY

- **Tuesday, May 16** • *ACAAA Annual Conference / Pre-Conference Day*
 - DoubleTree Hotel, Ft. Smith
- **Tuesday, May 16** • *ACAAA Board Meeting* • DoubleTree Hotel
 - Full Board Meeting • 5:00 - 7:00 p.m.
 - Personnel Committee Meeting • 7:00 - 8:00 p.m.
- **Wednesday, May 17 to Friday, May 19** • *2017 ACAA Annual Conference* • DoubleTree Hotel

JUNE

- **Wednesday, June 21** • *ACAAA Board Meeting*
 - CAPCA Administrative office • 11:00 a.m. - 3:00 pm

