



**ARKANSAS COMMUNITY
ACTION AGENCIES ASSOCIATION**

ANNUAL CONFERENCE

MAY 25-27, 2016

NORTH LITTLE ROCK, AR

WYNDHAM RIVERFRONT

To the world,
you may be just
one person,
but to one person,
you may be
the world!

**SPONSOR
PACKET**

ACAAA's mission is to provide education, advocacy, and a unified voice for Community Action Agencies to reduce poverty and promote thriving communities in Arkansas.

Arkansas Community Action Agencies Association, Inc. (ACAAA)
2016 Annual Conference • Exhibits: May 25 & 26, 2016 • Wyndham Riverfront • North Little Rock, AR
SPONSOR/EXHIBITOR/PROGRAM AD FORM

Company / Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Contact Person (Name & Title): _____

SPONSORSHIPS AND EXHIBITS

Exhibit times: Wednesday, May 25 from 7:30 a.m. – 5:00 p.m. / Thursday, May 26 from 7:30 a.m. – 5:00 p.m.

**All sponsorships include an option for one tabletop exhibit —
 please check your level of support and whether or not you will have an exhibit:**

LEVEL	INCLUDES:	Exhibit?	Payment
<input type="checkbox"/> Exhibitor \$200	<ul style="list-style-type: none"> • One 6' exhibit table and 2 chairs (tabletop displays only). • Name listed in conference program booklet. 	yes	_____
<input type="checkbox"/> Friend Sponsorship \$500	<ul style="list-style-type: none"> • Name and/or logo posted at the break table to indicate break sponsorship. • One 6' exhibit table and 2 chairs (tabletop displays only). • Business-card ad in the conference program booklet. 	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<input type="checkbox"/> Bronze Sponsorship \$1500	<ul style="list-style-type: none"> • One 6' exhibit table and 2 chairs (tabletop displays only). • Quarter-page ad in the conference program booklet. • One complimentary conference registration. • Four tickets to the Community Action Annual Mixer. 	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<input type="checkbox"/> Gold Sponsorship \$2000	<ul style="list-style-type: none"> • One 6' exhibit table and 2 chairs (tabletop displays only). • Half-page ad in the conference program booklet. • Two complimentary conference registrations. • Two reserved tables for 6 at the Community Action Annual Mixer. 	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<input type="checkbox"/> Platinum Sponsorship \$2500	<ul style="list-style-type: none"> • One 6' exhibit table and 2 chairs (tabletop displays only). • Full-page ad in the conference program booklet. • Three complimentary conference registrations. • Special recognition during Opening General Session. • Two reserved tables for 6 at the Community Action Annual Mixer. 	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

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PROGRAM ADVERTISEMENTS (Non-sponsors)

Please indicate what size ad you would like to place in the conference program booklet.

	AD SIZE	PRICE	PAYMENT
<input type="checkbox"/>	Full Page (7½" w x 10" h)	\$200	
<input type="checkbox"/>	Half Page (7½" w x 5" h)	\$100	
<input type="checkbox"/>	Quarter Page (3¾" w x 5" h)	\$75	

NOTE: Ads should be sent "camera ready" by e-mail attachment to either Terry Bearden at tbearden@acaaa.org or ACAAA communications director John Moran at jmoran@acaaa.org.

PAYMENT INSTRUCTIONS:

Make checks payable to *Arkansas Community Action Agencies Association, Inc.* and mail completed forms to:

**ACAAA
300 South Spring, Suite 1020
Little Rock, AR 72201**

PLEASE NOTE:

Completed forms, payment, and signed exhibitor agreement must be received by **May 6**. *Forms received without payment and signed agreement and/or forms received after the due date are not guaranteed an exhibit table or recognition in the conference materials.* Space will be filled on a first-come, first-served basis.

Questions? Call Terry Bearden at (501) 372-0807 or send an email to tbearden@acaaa.org.

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EXHIBITOR AGREEMENT (non-exhibiting sponsors need not complete)

Name of Company: _____ **Type of Business:** _____

Name of Representative in Charge of Exhibit: _____

Mailing Address: _____

Phone: _____ **Fax:** _____ **Website:** _____

Representative's E-mail Address: _____

Exhibit times: Wednesday, May 25 from 7:30 a.m. – 5:00 p.m. / Thursday, May 26 from 7:30 a.m. – 4:00 p.m.

Character of Exhibits: Arkansas Community Action Agencies Association, Inc. (ACAAA) reserves the right to decline or prohibit any exhibit or part of an exhibit or restrict any activity within the exhibit area which is considered unsuitable.

Subletting of Space: No exhibitor shall assign, sublet, or apportion the whole or any part of the space nor allow any other party to exhibit therein without prior written consent of Arkansas Community Action Agencies Association, Inc. (ACAAA).

Installation/Dismantling: Exhibits must be installed and dismantled by exhibitors within the above time constraints. All display materials, debris, and personal items must be removed from the display area and disposed of properly.

Liability: Arkansas Community Action Agencies Association, Inc. (ACAAA) assumes no liability for loss due to theft, damage by fire or other cause. The exhibitor hereby acknowledges that Arkansas Community Action Agencies Association, Inc. (ACAAA) shall have no liability hereunder and the exhibitor shall indemnify, save, and hold harmless Arkansas Community Action Agencies Association, Inc. (ACAAA) and the host hotel from and against any and all loss, liabilities, judgments and damages, and all costs, fees, and expenses related thereto, arising directly or indirectly out of or in any way connected to this exhibitor contract for space.

Please complete this agreement and send with payment BY MAY 6 to:

Arkansas Community Action Agencies Association, Inc. (ACAAA)
300 South Spring, Suite 1020
Little Rock, AR 72201

Amount Enclosed: \$ _____ **Check #:** _____

Authorized Signature _____ **Date:** _____